|  |  |  |  |
| --- | --- | --- | --- |
| **Autumn Term** | **September** | **October** | **November** |
| **Policy and Procedures** | * Complete induction of new staff
* Fire Drill practise
* Lockdown drill
* Staff/Parents/Carers/Pupils to be informed of any changes to polices/ updates e.g. safeguarding, KCSIE, Anti bullying etc
* Update SCR
* Updated Safeguarding Policy to be added to the school website
* Send out poster 1 to all staff in school
 | * Review safeguarding displays around school- road safety, internet safety etc
* Ensure all training is up to date for staff and governors- Level 2 BA & Level 3 DSL/DDSL training
* Update SCR
* Send out poster 2 to all staff in school
 | * Check training opportunities on specific safeguarding issues and national courses
* Update SCR
* Send out poster 3 to all staff in school
 |
| **Curriculum/National Events** |  | * World Mental Health Day
* Black History Month
* Youth engagement officer in for online safety talk KS1-2
 | * Children’s’ Rights Month
* World Kindness Day
* Universal Children’s Day
* Road Safety Week
* Anti-Bullying Week
* Save the Children- Xmas Jumper Day
 |
| **Spring Term** | **January** | **February** | **March** |
| **Policy and Procedures** | * Fire Drill practise
* Lockdown drill
* Consult and Review on the behaviour policy
* Update SCR
 | * Review safeguarding displays around school- road safety, internet safety etc
* Ensure all training is up to date for any new staff and governors
* Update SCR
 | * Update SCR
* Youth engagement officer in for internet safety talk KS1-2
 |
| **Curriculum/National Events** | * Anti-Bullying Week
 | * Safer Internet Day
* World Mental Health Week
* Youth engagement officer in for consent safety talk KS2
 | * International Women’s Day
* Sleep Awareness Week
 |
| **Summer Term** | **May** | **June** | **July** |
| **Policy and Procedures** | * Fire Drill practise
* Lockdown drill
* Update SCR
 | * Review safeguarding displays around school- road safety, internet safety etc
 | * Induction of new staff
* Update safeguarding leaflets for staff and visitors to school
* Update SCR
 |
| Curriculum/National Events | * Anti-Bullying Week
* Mental Health Awareness Week
* Youth engagement officer in for knife crime safety talk KS1-2
 | * Child Safety Week
* International Children’s Day
 | * International Day of friendship
* Youth engagement officer in for Summer Safety talk KS1-2
 |